



AUSTRALIAN ALPINE CLUB FALLS CREEK

Summary of COVID Safe Operating Plan for Green Season –February 2021

The COVID Safe Operating Plan has been developed in line with Victorian government directives and guidelines and to allow practical operation of the lodge. The plan may be revised from time to time.

The full plan is at <https://aacfallscreek.com/pdf/aacfccovidsafeplan.pdf>. This document summarises the most important information for members and guests. If there is any ambiguity, the Covid Safe Operating Plan takes precedence. If you are staying at the lodge, you must comply with this plan. Failure to comply could result in a greater risk of Covid-19 infection for you and others at the lodge or significant fines for the club, and yourself. Your stay may be cancelled if you or your guests do not comply.

You also need to stay up-to-date with Victorian coronavirus regulations and advice, including the Public Exposure Sites.

Liability Waiver

The club cannot assure that you will not be exposed to COVID-19 during your stay in Falls Creek. You are required to download, sign and return a waiver as part of confirming your booking (aacfallscreek.com/pdf/forms/covidwaiver.pdf).

Patron Health Accommodation Questionnaire

Shortly before your booking, you are required to download, complete and return a questionnaire (aacfallscreek.com/pdf/forms/covidselfassess.pdf) confirming that all your party are eligible to stay at the lodge. If not, you will receive a credit for your booking and can apply for a refund.

Members or guests are not permitted to visit the Lodge if any of the following apply:

- *They have been infected with COVID-19 and have not recovered and are not clear of the infection.*
- *They are required by government regulations to be in quarantine or isolation or similar, for reasons including but not limited to*
 - *return from overseas*
 - *presence in a declared hotspot, red zone or orange zone*
 - *visited any of the locations listed on the Department of Health (DH) Public Exposure Site at the times listed*
 - *being a close contact or casual contact of a COVID-19 case*
 - *awaiting results of a COVID-19 test*
 - *being advised by DH or other Victorian authority that they must be in isolation*
- *They are subject to a government order forbidding them to travel to Falls Creek*
- *They are unwell and/or are showing symptoms of COVID19 and have not tested negative or those test results are not yet available, or their mandated period of isolation has not expired*

Types and Sizes of Bookings

In Green Season, the Lodge Manager does not normally supervise members and guests in the lodge. This creates some challenges for the club. A duty Lodge Manager may be assigned by the committee if the normal Lodge Manager is not available. Even when the Lodge Manager is not in residence, you will be able to contact the duty Lodge Manager. The lodge will have 3 modes of operation.

1. Single booking

You may make a booking up to the maximum allowed for private gatherings, currently 1 household plus 15 guests (excluding infants under 12 months). The absolute maximum is the capacity of the dining room & mezzanine, currently 35.

If you are the only booking in the lodge, you may use the lodge as you would use a private residence, subject to limits on the number of people in each common area. Caution is still strongly recommended when mixing with other households in your booking.

After you leave, the Lodge Manager will clean all your bedrooms and the common areas. A surcharge will apply to contribute to this cost.

2. Multiple Bookings (unsupervised)

The maximum size of your booking is the same as for single bookings, but you will be sharing the lodge with other groups. If the Lodge Manager is not supervising, the total occupancy of the lodge will be limited to the capacity of the dining room & mezzanine, currently set at 35. Bedrooms will not be shared between booking groups.

You must be rigorous in social distancing or mask wearing in common areas. You must not enter bedrooms that are not assigned to your booking group. You must not share meals with other groups. Chairs and tables must remain spaced out to separate booking groups. You must wipe chairs and tables after meals.

Minimise the number of people in the kitchen. No buffet style serving in the kitchen.

The Lodge Manager will conduct twice daily cleaning of frequently touched points in common areas. After you leave, the Lodge Manager will clean all your bedrooms and the common areas. A surcharge will apply to contribute to these costs. The surcharge will be apportioned across the bookings on a per person basis. It is expected that this surcharge will be quite expensive if total bookings are low, but quite affordable if the lodge is well-booked.

If 2 or more groups wish to book at the same time, but are unwilling to accept the higher surcharge for touch point cleaning, the Booking Officer has absolute discretion to determine whether one group will have exclusive use. Aspects to be considered will include (but not be limited to) timing of the request, number of members, value of the booking and a fair go for as many as possible.

3. Supervised

In high demand times (eg Peaks cycling and Easter), the Lodge Manager will supervise the lodge. This will allow a higher occupancy, based on split sessions for meals. Otherwise, supervised bookings are the same as unsupervised multiple bookings.

Blockout days

The lodge will be thoroughly cleaned between bookings. To allow this, and considering that Lodge Managers have limited availability in green season, no bookings will be accepted for the day after a booking, or multiple bookings, are completed. (eg if there are 2 bookings and one finishes on Saturday and the other on Sunday, no new booking may start on Monday)

Conditions for all booking types

Arrival

- You must bring your own linen and towels. Under no circumstances are beds or pillows to be used without linen. Make sure you take the right sizes for your rooms by checking the bedroom configuration at aacfallscreek.com/lodge/bedrooms.html.
- When you arrive, you and each adult in your booking must sign on using the QR code displayed prominently. (This is the Victorian Government QR Code Service.) If it does not work, you should use the Service Victoria app and the 6 character location code displayed on the QR code posters. As a last resort, there is a paper register on the table in the lobby near room 15.
- Each room has been allocated space in the ski/bike room and the drying room. Only use the spaces allocated to you and avoid touching anything in spaces that are not allocated to your group.

Basic Precautions

During your stay you must observe the normal precautions

- Good personal hygiene – wash your hands or sanitise frequently, cover your mouth with your elbow when coughing or sneezing
- Social distancing – keep 1.5m from other groups when you can
- Mask wearing – indoors wear a mask when social distancing is not possible
- Cleaning – clean up promptly after cooking, finishing meals and spills

Kitchen and meals

- As always, fridge and cupboard space has also been allocated to each room and you may only use the spaces allocated to your booking
- There are no community supplies available. Bring all your ingredients
- Clean benches tops immediately after use and wipe with disinfectant wipes
- All crockery, cutlery, glasses, cookware and utensils must be put through the dishwasher as soon as possible after use. They must be allowed to air dry and then put away with clean hands. Tea towels are not to be used for drying
- Hand sanitizer, disinfectant wipes and disposable gloves will be available in the kitchen

Closed areas

These areas are not open during this season

- Public bathroom and toilet
- Sauna and spa area (except for Peaks cycling weekend)
- Laundry, except for collection and return of cleaning materials

General

- Obey any directions from the Lodge Manager
- Observe the limits on the number of people allowed in each area
- When weather is suitable, open doors or windows in common areas to increase ventilation

- Visitors are not permitted - please meet friends at other venues
- Deliveries must be met outside the lodge. Delivery people must not be allowed to bring things into the lodge, even inside the front door
- Clean up any spills promptly and wipe down things you have used before leaving a common area
- Communal games, books and jigsaws will not be available. If you bring your own, put them away before you or your guests leave the area, especially when there are multiple bookings

Departure

- Checkout time will be extended until 3pm, but you must vacate the lodge by that time
- At the end of your booking you should wipe down surfaces in your bedroom and ensuite. Cleaning kits are in the laundry, and should be returned there afterwards

Covid Testing and Isolation

If you develop covid-19 symptoms or discover that you are required to quarantine, isolate or be tested, these conditions apply

- You must advise the Lodge Manager immediately, usually by phone.
- The lodge in green season is not an appropriate place to isolate. You will need to check out of the lodge and go home or to another place where you can be tested and isolate.
- If you cannot vacate the lodge, you need to discuss this with the Lodge Manager. (They may refer you to a Committee member.) If, in extraordinary circumstances and as an interim measure, the Lodge Manager allows you to isolate in the lodge, you must remain in your own room at all times. Other people in your room would be moved to another room if possible. An adult should isolate with a child under 18 to care for them.
- Depending on advice from health authorities, it is likely that others in your booking may also need to test and isolate too.
- When you receive the result of your test, positive or negative, you must advise the Lodge Manager or the Booking Officer
- You will receive a credit or refund for the unused part of your stay. Any other costs you incur will be your responsibility.

If another booking group has a person who has to be tested or isolate, you may also be required by health authorities to do the same. Even if you are not required to do this, the lodge may be required to close.

Reasons for needing to be tested and/or isolate or quarantine include

- *having symptoms of Covid-19*
- *being a close or casual contact of a positive case*
- *having been in an area identified by the Victorian government as a hotspot, red zone, orange zone or similar*
- *having been in a location and time identified as a Public Exposure Site by the Victorian government*
- *any other reason determined by the Victorian government*